

## **52<sup>nd</sup> ACCOUNTING AND FINANCE SQUADRON**

### **MISSION**

52<sup>nd</sup> Accounting and Finance Squadron provides complete accounting services for a specific geographic region.

52<sup>nd</sup> Air Force Accounting and Finance Squadron:

Has functional responsibility for deputy accounting and finance offices.

Is pecuniarily liable for all disbursement and collection actions performed; has final authority over the accounting database; and determines the legal basis for obligating public funds entrusted to it.

Oversees payments for necessary goods and services.

Processes local purchase payment transactions, vouchers, and obligation transactions.

Manages AF financial reimbursement system for the region.

Prepares accounts receivable billings.

Performs follow-up on delinquent accounts.

Processes reimbursements and collections from other agencies for base-provided services, materials, and support.

Prepares and processes trial balances.

Monitors the status of all regional funds and ensures compliance with legal limitations.

Ensures accurate accountability of all accounting transactions.

Consolidates and submits financial reports.

Pays scheduled airline ticket office, commercial travel office, and Air Mobility Command billings.

Monitors outstanding travel orders/travel advances.

Processes by-other and for-other payments.

As the repository for all cash and blank US Treasury checks, prepares US Treasury checks, transmits electronic funds transfer transactions, maintains deposit funds and suspense accounts, and ensures a proper audit trail is maintained to reconcile balances.

Provides civilian pay support to US appropriated fund and Department of Defense Dependent Education Activity employees.

### **LINEAGE**

52<sup>nd</sup> Accounting and Finance Squadron

**STATIONS**

Spangdahlem AB, Germany

**ASSIGNMENTS**

**COMMANDERS**

**HONORS**

Service Streamers

Campaign Streamers

Armed Forces Expeditionary Streamers

Decorations

**EMBLEM**

**MOTTO**

**NICKNAME**

**OPERATIONS**

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Air Force Order of Battle

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Sources

Air Force Historical Research Agency. U.S. Air Force. Maxwell AFB, AL.